



**MUNICIPALITY OF SAINT-GABRIEL-DE-VALCARTIER**  
**PROVINCE OF QUÉBEC**

**MINUTES OF MUNICIPAL COUNCIL MEETINGS**

**Special meeting** of the local Municipal Council held on **Wednesday, March 25<sup>th</sup>, 2020**, by videoconference under order 2020-004 of the Minister of Health and Social Services of March 15<sup>th</sup>, 2020 concerning the order of measures to protect the health of the population in the pandemic situation of COVID-19. The council is authorized to sit in caucus and council members are authorized to take part in discussions, deliberate and vote at a meeting by any means of communication.

Are present:

Mayor:	Brent Montgomery
Councillors:	Maureen Bédard
	Raymond Bureau
	David Hogan
	Thomas Lavallee
	Dorothy Noël
	Shelley MacDougall

Forming a quorum under the presidency of the Mayor, Mr. Brent Montgomery.

Also present:

Director General and Secretary

Treasurer: Heidi Lafrance

**1. OPENING OF THE MEETING**

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At 6:30 pm, the Mayor declared the meeting open.

**2. ACCEPTANCE OF THE AGENDA**

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S01-03-20

IT IS PROPOSED BY Councillor Shelley MacDougall

SECONDED BY Councillor Maureen Bédard

AND UNANIMOUSLY RESOLVED:

TO adopt the agenda as presented below. No subject is added.

- 1. Opening of the meeting**
- 2. Acceptance of the agenda**
- 3. Administration**
  - 3.1. Human resources
- 4. Finances**
  - 4.1. Municipal taxes
  - 4.2. Accounts payable
- 5. Recreation, Culture and Community Life**
  - 5.1. Spring program
  - 5.2. Aid to the population
  - 5.3. Community Center activities
- 6. Closing of the meeting**

**3. ADMINISTRATION**

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**3.1 Human resources**

On March 13<sup>th</sup>, 2020, as of 12 pm, all sports and leisure activities were cancelled. This had the effect that some employees could not come to work because their service was

closed (Physik Centre, Club Ados, Playgroup and building attendants). This topic will be discussed further at the next council meeting since the Federal Government’s program for workers is not yet available.

**4. FINANCES**

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S02-03-2020

**4.1 Municipal taxes**

IT IS PROPOSED BY Councillor Shelley MacDougall  
 SECONDED BY Councillor Maureen Bédard  
 AND UNANIMOUSLY RESOLVED

THAT to alleviate the stress on households newly confronted with financial issues, a By-law will soon be adopted to postpone **the payment of municipal taxes** to the following dates:

Original due dates	New deadlines
April 1st, 2020	July 1st, 2020
July 1st, 2020	September 1st, 2020
September 1st, 2020	November 1st, 2020

All payments previously received by the Municipality will not be reimbursed. Postdated cheques will be deposited according to the new due dates unless specified otherwise by the proprietor. Given the urgency of the situation, a communiqué will be published by the Mayor before the adoption of this By-law in order to inform citizens of these extraordinary measures.

S03-03-2020

**4.2 Accounts payable**

WHEREAS the Secretary-Treasurer submitted, for approval from the members of Council, part of the list of accounts payable for the month of March 2020;  
 WHEREAS the members had the opportunity to ask questions;  
 WHEREAS budgetary credits necessary to cover the monthly expenses are available, as certified by the Secretary-Treasurer;  
 IT IS PROPOSED BY councillor Shelley MacDougall  
 SECONDED BY councillor Maureen Bédard  
 AND UNANIMOUSLY RESOLVED:

To adopt the list of accounts payable for the month of March 2020 totalling a sum of \$53,624.10, which is annexed to this resolution to form an integral part thereof.

**5. RECREATION, CULTURE AND COMMUNITY LIFE**

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**5.1 Spring program**

The winter and spring sessions of the Sports and Recreation activities are cancelled, and payments will be reimbursed for services that were not received. Memberships to the Physik Center will be extended for a period equal to the duration of the closure.

S04-03-20

**5.2 Aid to the population**

IT IS PROPOSED BY Councillor Shelley MacDougall  
 SECONDED BY Councillor Dorothy Noël  
 AND UNANIMOUSLY RESOLVED:

To bring a financial aid of up to \$ 6,000 to offer food hampers for those in need. Requests will be treated by the Recreation, Culture and Community Life Director.

**5.3 Valcartier Community Center activities**

All Community Centre reservations have been cancelled, and this, until May 1<sup>st</sup>. The situation will be re-evaluated at a later date.

**6. CLOSING OF THE MEETING**

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The items on the agenda being exhausted, the Mayor declared the meeting closed at 7:30 pm.

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Brent Montgomery  
Mayor

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Heidi Lafrance  
Director General and  
Secretary-Treasurer

*I, Brent Montgomery, attest that the signature in these minutes is equivalent to the signature by me of all the resolutions contained within in the sense of article 142 (2) of the Municipal Code of Quebec.*