



MUNICIPALITY OF SAINT-GABRIEL-DE-VALCARTIER
PROVINCE OF QUEBEC

MINUTES OF MUNICIPAL COUNCIL MEETINGS

Regular session of the local Municipal Council held on **Monday, April 6th, 2020**, by videoconference pursuant to the March 15th, 2020 order 2020-004 of the Minister of Health and Social Services concerning the order of measures to protect the health of the population in the pandemic situation of COVID-19. The Council is authorized to sit in Caucus and Council members are authorized to take part in discussions, deliberate and vote at a meeting by any means of communication.

Are present:

Mayor: Brent Montgomery
Councillors: Maureen Bédard
Raymond Bureau
David Hogan
Thomas Lavallee
Shelley MacDougall
Dorothy Noël

Forming a quorum under the presidency of the Mayor, Mr. Brent Montgomery.

Also present:

Director General and Secretary
Treasurer: Heidi Lafrance

1. OPENING OF THE MEETING

At 7:00 pm, the Mayor declared the meeting open.

2. ACCEPTANCE OF THE AGENDA

01-04-20

IT IS PROPOSED BY councillor David Hogan

SECONDED BY councillor Dorothy Noël

AND UNANIMOUSLY RESOLVED:

To adopt the agenda as presented below. No subjects are added.

- 1. Opening of the meeting**
- 2. Acceptance of the agenda**
- 3. Adoption of Minutes**
 - 3.1. Regular meeting of March 9th, 2020
 - 3.2. Special meeting of March 25th, 2020
- 4. Question period**
- 5. General correspondence and follow-up of previous meetings**
- 6. Notices of motion and By-laws**
 - 6.1. Notice of Motion concerning By-Law No. 229 modifying By-Law No. 227 establishing tax rates and service charges for the year 2020
 - 6.2. Tabling of draft By-Law No. 229 modifying By-Law No. 227 establishing tax rates and other service charges for the year 2020
- 7. Administration**
 - 7.1. Human resources COVID-19/Coronavirus
- 8. Finance**
 - 8.1. Accounts payable for the month of March 2020
- 9. Public Security**
 - 9.1. Activity report from CAUCA for March 2020

10. Public Works and Hygiene

- 10.1. Report from the Person Responsible for Public Works
- 10.2. Awarding of contract for the maintenance of street lights
- 10.3. Awarding of contract for the summer maintenance of municipal grounds (fertilizer)

11. Urbanism and Environment

- 11.1. Report of permits issued during the month of March 2020
- 11.2. Report from the Municipal Inspector

12. Recreation, Culture and Community Life

- 12.1. Report from the Sports and Recreation Director

13. MRC and regional dossiers

14. Others

15. Closing of the meeting

3. ADOPTION OF MINUTES

02-04-20

3.1 Regular meeting of March 9th, 2020

The members of the council received the minutes of this meeting within the deadlines as fixed by law; the Secretary-Treasurer is therefore exempted from reading it.

IT IS PROPOSED BY councillor Thomas Lavalée

SECONDED BY councillor Maureen Bédard

AND UNANIMOUSLY RESOLVED:

To adopt and sign the minutes of March 9th, 2020.

03-04-20

3.2 Special meeting of March 25th, 2020

The members of the council received the minutes of this meeting within the deadlines as fixed by law; the Secretary-Treasurer is therefore exempted from reading it.

IT IS PROPOSED BY councillor Thomas Lavalée

SECONDED BY councillor Maureen Bédard

AND UNANIMOUSLY RESOLVED:

To adopt and sign the minutes of March 25th, 2020.

4. QUESTION PERIOD

In accordance with article 150 of the *Quebec Municipal Code*, this council meeting includes a question period during which those present may put oral questions to council members.

Pursuant to Order 2020-004 of the Minister of Health and Social Services of March 15, 2020 concerning the order of measures to protect the health of the population in the pandemic situation of COVID-19, this session is held in caucus by videoconference. As a result, there is no question period.

5. GENERAL CORRESPONDENCE AND FOLLOW-UP OF PREVIOUS MEETINGS

Biological control of biting insects – COVID-19/Coronavirus:

In a correspondence dated March 31st, 2020, *Conseillers forestiers Roy* informed the Municipality that upon verification with the Minister of Economy and Innovation, the services offered for the biological control of biting insects is considered as an activity deemed a priority. The activities will begin around May 1st and measures will be taken by the company to avoid the propagation of COVID-19.

6. NOTICES OF MOTION AND BY-LAWS

6.1 Notice of Motion concerning By-Law No. 229 modifying By-Law No. 227 establishing tax rates and service charges for the year 2020

Mrs. Shelley MacDougall, Councillor, give Notice of Motion that a By-Law bearing No. 229 modifying By-Law No. 227 establishing tax rates and other service charges for the year 2020 will be presented for adoption at an ulterior sitting of Council.

6.2 Tabling of draft By-Law No. 229 modifying By-Law No. 227 establishing tax rates and other service charges for the year 2020

WHEREAS a Notice of Motion for this By-Law was given during this session of April 6th, 2020;

WHEREAS a copy of this draft By-Law was submitted to the members of Council at the latest 72 hours before the meeting and all members present declare having read the draft By-Law;

WHEREAS the Secretary-Treasurer mentions the object of the draft By-Law and its scope during the present session: report of municipal tax payments and modification to the annual interest rate for 2020 due to the COVID-19/Coronavirus.

WHEREAS copies of the draft By-Law were made available to the public Municipal website due to the COVID-19/Coronavirus;

By-Law No. 229 will be adopted at an ulterior sitting of Council.

7. ADMINISTRATION

04-04-20

7.1 Human resources COVID-19/Coronavirus

IT IS PROPOSED BY Councillor Dorothy Noël

SECONDED BY Councillor David Hogan

AND UNANIMOUSLY RESOLVED TO:

THAT the Municipality stops paying the majority of part-time employees who are unemployed due to the closure of their service so that they can benefit from the Canadian Emergency Response Benefit set up by the Federal Government due to the coronavirus disease.

8. FINANCE

05-04-20

8.1 Accounts payable for the month of March 2020

WHEREAS the Secretary-Treasurer submitted, for approval from the members of Council, the list of accounts payable for the month of March 2020;

WHEREAS the members had the opportunity to ask questions;

WHEREAS budgetary credits necessary to cover the monthly expenses are available, as certified by the Secretary-Treasurer;

IT IS PROPOSED BY councillor Shelley MacDougall

SECONDED BY councillor Maureen Bédard

AND UNANIMOUSLY RESOLVED:

To adopt the list of accounts payable for the month of March 2020 totalling a sum of \$45,649.13, which is annexed to this resolution to form an integral part thereof.

9. PUBLIC SECURITY

9.1 CAUCA activity report for the month of March 2020

A total of 13 calls were received during the month of March 2020:

7	Medical
0	Accident
0	Fire alarm
1	False alarm
2	Miscellaneous
3	Public Works - emergency

10. PUBLIC WORKS AND HYGIENE

10.1 Report from the person responsible for Public Works – Mr. Dany Laberge

Mr. Dany Laberge gives a verbal report of the Public Works Department’s activities. Here is a summary:

Removal and replacement of a section of wooden decking on Clark’s Bridge:

In September 2019, the contract for the removal and replacement of a section of the wooden decking of Clark’s bridge was awarded to the company Les Dalles Parko with option 1 for night work for 8 nights. Construction was delayed in the spring of 2020 due to the early arrival of winter. The scheduled date for the work was set for the first week of May. The start date is postponed due to the closure of construction sites until April 13 due to COVID-19 / Coronavirus.

06-04-20

10.2 Awarding of contract for the maintenance of street lights

IT IS PROPOSED BY councillor David Hogan

SECONDED BY councillor Maureen Bédard

AND UNANIMOUSLY RESOLVED:

To award a contract for the maintenance of around 300 street lights for the period of May 1st, 2020 to April 30th, 2021 to *Entreprise électrique P. Boucher*. And this, for the price of \$13,107.15 including taxes. The cost for maintenance of any additional street lights installed throughout this period will be prorated.

10.3 Awarding of contract for the summer maintenance of municipal grounds (fertilizer)

IT IS PROPOSED BY councillor Thomas Lavallee

SECONDED BY councillor David Hogan

AND UNANIMOUSLY RESOLVED:

To award the contract for the granular fertilization program, weed control, aeration and decompaction and sowing on municipal grounds to *ÉcoVerdure* in the amount of \$6,550.39 including taxes.

07-04-20

11. URBANISM AND ENVIRONMENT

11.1 Report of permits issued during the month of March 2020

A total of 5 permits were issued during the month of March 2020:

3	New residences
1	Accessory buildings
3	Septic installations
3	Wells

11.2 Report from the Municipal Inspector

No subjects were treated this month.

12. RECREATION, CULTURE AND COMMUNITY LIFE

12.1 Report from the Sports and Recreation Director – Mrs. Pamala Laberge

No subjects were treated this month.

13. MRC AND REGIONAL DOSSIERS

The Mayor, Brent Montgomery informed the members of Council that the last session of the MRC Council of Mayors was held on March 18th, 2020 by telephone conference.

The next sitting will be held on April 15th, 2020 at 7:00 pm.

14. OTHERS

No subjects were treated this month.

15. CLOSING OF THE MEETING

The items on the agenda being exhausted, the Mayor declared the meeting closed at 7:30 pm.

Brent Montgomery
Mayor

Heidi Lafrance
Director General
Secretary-Treasurer

I, Brent Montgomery, attest that the signature in these minutes is equivalent to the signature by me of all the resolutions contained within in the sense of article 142 (2) of the Municipal Code of Quebec.