



MUNICIPALITÉ DE SAINT-GABRIEL-DE-VALCARTIER  
PROVINCE DE QUÉBEC

PROCÈS-VERBAL DES DÉLIBÉRATIONS DU CONSEIL MUNICIPAL

**Special session** of the Municipal Council held **Tuesday December 13<sup>th</sup>, 2022**, at the municipal hall in Saint-Gabriel-de-Valcartier in accordance with the provisions of the Municipal Code of the Province of Quebec

Present :

Mayor: Brent Montgomery  
Councillors : Maureen Bédard  
Raymond Bureau  
David Hogan  
Thomas Lavallee  
Shelley MacDougall  
Dorothy Noël

Forming a quorum under the presidency of the Mayor, Mr. Brent Montgomery.

Also present:

Director General and Clerk-

Treasurer:

Heidi Lafrance

**1. OPENING OF THE MEETING**

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At 7 :00 pm, the Mayor declared the meeting open.

**2. ACCEPTANCE OF THE AGENDA**

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S01-12-22

IT IS PROPOSED BY Councillor Shelley MacDougall

SECONDED BY Councillor David Hogan

AND UNANIMOUSLY RESOLVED:

TO adopt the agenda as presented below:

1. Opening of the meeting
2. Acceptance of the Agenda
3. Adoption of the 2023 budget estimates
4. Adoption of the 2023-2024-2025 three-year capital program
5. Question period
6. Closing of the meeting

**3. ADOPTION OF THE 2023 BUDGET ESTIMATES**

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S02-12-22

IT IS PROPOSED BY Councillor Shelley MacDougall

SECONDED BY Councillor Thomas Lavallee

AND UNANIMOUSLY RESOLVED:

TO adopt the budget for fiscal year 2023 in the amount of **\$8,925,298**

The purchases and projects to be completed by department for fiscal year 2023 are as follows:

**BUDGET  
2023**

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**Administration**

OFFICE FURNITURE  
COMPUTER EQUIPMENT - COMPUTERS  
ACQUISITION OF MANAGEMENT SOFTWARE

		<u><u>59,700</u></u>
<b>Fire Safety</b>	SSI TRAINING CENTER 5th AVENUE WATER POINT SSI - EQUIPMENT SSI – VEHICLE REPLACEMENT 1230	
		<u><u>190,000</u></u>
<b>Transport-Roads</b>	CITY HALL REPAIR PROJECT STREET LIGHTING – DEL CONVERSION PURCHASE TREES POLE PLANTER OIL/DIESEL TANK REPLACEMENT 2217 – DEL LIGHTNING PROJECT DOUBLE WHEEL TRAILER REDMOND – PROFESSIONAL FEES REDMOND REFURBISHMENT PROJECT	
		<u><u>2,093,950</u></u>
<b>Recreation and Culture</b>	2230 VALC. - SIGNS URBAIN FURNITURE WALKING PATH COMMUNITY CENTER VCC – AUDIO SYSTEM UPGRADE VCC – ROOFING REPAIRS VCC – MODIFICATION OF KITCHEN HOODS PHYSIK CENTER EQUIPMENT RECREATION – PARK EQUIPMENT 2215_REPLACEMENT OF VENTILATION SYSTEM	
		<u><u>222,500</u></u>
<b>Other</b>	OTHER CAPITAL ASSETS	
		<u><u>100,000</u></u>
	<b>TOTAL CAPITAL ASSETS FOR 2023</b>	<u><u>2,666,150</u></u>

Maintenance and repairs for infrastructure as well as various purchases of equipment and materials needed for all departments are included in the operating budget.

**4. ADOPTION OF THE 2023-2024-2025 THREE-YEAR CAPITAL PROGRAM**

S03-12-22

IT IS PROPOSED BY Councillor Raymond Bureau

SECONDED BY Councillor David Hogan

AND UNANIMOUSLY RESOLVED:

TO adopt the 2023-2024-2025 Three-year Capital Program.

	2023	2024	2025
<b>General Administration</b>			
Office furniture	\$1,200		
Upgrading of computer equipment (IT)	\$6,500	\$5,000	\$5,000
Redesign of the website	-	\$10,000	
Acquisition of computer software	\$52,000	\$5,000	\$5,000
<b>TOTAL</b>	<b>\$59,700</b>	<b>\$20,000</b>	<b>\$10,000</b>
<b>Public Safety</b>			
Arrangement of the training center	\$15,000	-	
Various equipment	\$23,000	\$5,000	\$5,000
5th Avenue Water Point Development	\$2,000	-	
Fire Hall – Building Improvements			

Emergency vehicle replacement	\$150,000	\$250,000	
Replacement of breathing apparatus			\$140,000
<b>TOTAL</b>	<b>\$190,000</b>	<b>\$255,000</b>	<b>\$145,000</b>
<b>Public Works - Roads</b>			
Redmond Road - Repairs	\$1,895,000		
Tree Purchase	\$2,500		
City Hall - Repairs	\$65,000		
Garage-Fire Hall – LED lighting	\$37,450	-	
Municipal vehicle - replacement		\$65,000	
ATV - purchase		\$25,000	
Hydraulic planter for sign posts	\$3,500		
Double wheel trailer	\$20,000		
Road equipment		\$5,000	\$5,000
Fuel oil and diesel tank replacement	\$20,500		
<b>TOTAL</b>	<b>\$2,043,950</b>	<b>\$95,000</b>	<b>\$5,000</b>
<b>Recreation and Culture</b>			
Pedestrian pathway improvement (extension, lighting, paving, etc.)	\$30,000	\$30,000	\$30,000
Sign at 2230, boul. Valcartier	\$5,000	-	
Physik Center - equipment	\$26,500	\$15,000	\$15,000
Urban furniture - parks	\$3,500	\$5,000	\$5,000
Roof renovation – Community Center	\$25,000	-	
Parks improvements		\$100,000	\$100,000
HDV-VCC 2215, Valcartier - Ventilation	\$100,000		
VCC – stove hood replacement	\$20,000		
VCC – audio system upgrade	\$7,500		
Recreation – park equipment	\$5,000		
<b>TOTAL</b>	<b>\$222,500</b>	<b>\$150,000</b>	<b>\$150,000</b>
<b>ELECTRICITY NETWORK</b>			
Rechargeable Bollards		\$3,000	
Street lighting – LED conversion	\$50,000		
<b>TOTAL</b>	<b>\$50,000</b>	<b>\$3,000</b>	<b>0</b>
<b>TOTAL THREE-YEAR PLAN</b>	<b>\$2,566,150</b>	<b>\$523,000</b>	<b>\$310,000</b>

**5. QUESTION PERIOD**

No questions were asked.

**15. CLOSING OF THE MEETING**

There being no further items to be discussed, the Mayor declared the meeting closed at 7:45 p.m.

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Brent Montgomery  
Mayor

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Heidi Lafrance  
Director General and Clerk-Treasurer

*I, Brent Montgomery, attest that the signature in these minutes is equivalent to the signature by me of all the resolutions contained within in the sense of article 142 (2) of the Municipal Code of Quebec.*